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In any correspondence on  
this subject please quote no. **MSD.135/306/02 Vol. 72**

**7<sup>th</sup> May, 2024**

The Chief Executive Officers/Town Clerks  
All District Local Governments  
**UGANDA**

### **APPROVED STRUCTURES FOR HEALTH CENTRE IVs AND HEALTH CENTRE IIIs**

Reference is made to my letter **Ref: MSD 135/306/02 Vol. 68** dated **5<sup>th</sup> April, 2023**; communicating the approved generic structures for Health Centre IVs and Health Centre IIIs.

I note that some District Local Governments have experienced challenges in implementation of the structures because there are staff in post whose positions are not on the approved structure.

The purpose of this letter is to communicate to you the adjusted approved structures to enable you accommodate the Officers whose positions were not provided for in the approved Structure.

You are advised to implement the approved structures within the available wage provisions for the Financial Year 2023/2024.

Please note that this letter does not serve as clearance to recruit new officers.

Catharine Bitarakwate Musingwiire (Mrs.)

**PERMANENT SECRETARY**

Cc: The Permanent Secretary, Ministry of Finance, Planning and Economic Development  
The Permanent Secretary, Ministry of Health  
The Secretary, Health Service Commission

# APPROVED STAFF ESTABLISHMENT FOR A HEALTH CENTER IV, MARCH 2024

| S/N | JOB TITLE/POSITION                         | SALARY     | APPROVED |
|-----|--------------------------------------------|------------|----------|
|     |                                            | SCALE      | ESTAB    |
| 1   | Senior Medical Superintendent              | U2(Med-1)  | 1        |
| 2   | Senior Medical Officer                     | U3(Med-1)  | 1        |
| 3   | Medical Officer                            | U4 (Med-1) | 3        |
| 4   | Assistant Secretary                        | U4         | 1        |
| 5   | Human Resource Officer                     | U4         | 1        |
| 6   | Social Worker                              | U4         | 1        |
| 7   | Assistant Engineering Officer (Biomedical) | U5SC       | 1        |
| 8   | Assistant Inventory Management Officer     | U5         | 2        |
| 9   | Stenographer Secretary                     | U5         | 1        |
| 10  | Sign language Interpreter                  | U5         | 1        |
| 12  | Assistant Medical Records Officer          | U5         | 1        |
| 13  | Hygien Assistant                           | U7 (Med)   | 3        |
| 14  | Engineering Assistant (Electrical)         | U7 U       | 1        |
| 15  | Plumber                                    | U7         | 1        |
| 16  | Driver                                     | U8         | 2        |
| 17  | Mortuary Attendant                         | U8         | 2        |
| 18  | Askari                                     | U8         | 5        |
| 19  | Porter                                     | U8         | 3        |
|     |                                            |            |          |
|     | <b>ENNVIRONMENTAL HEALTH UNIT</b>          |            |          |
| 1   | Senior Environmental Health Officer        | U3(SC)     | 1        |
| 2   | Environmental Health Officer               | U4(SC)     | 1        |
|     |                                            |            |          |
|     | <b>THEATRE UNIT</b>                        |            |          |



**APPROVED STAFF ESTABLISHMENT FOR A HEALTH CENTER IV, MARCH 2024**

|   |                               |            |   |
|---|-------------------------------|------------|---|
| 1 | Anaesthetic Officer           | U4 (Med-2) | 2 |
| 2 | Assistant Anaesthetic Officer | U4 (Med-2) | 3 |
| 3 | Senior Theatre Assistant      | U4 (Med-2) | 1 |
| 4 | Theatre Assistant             | U6(Med)    | 2 |
| 5 | Theatre Attendant             | U8 (Med)   | 2 |
|   |                               |            |   |



# APPROVED STAFF ESTABLISHMENT FOR A HEALTH CENTER IV, MARCH 2024

|    | OTHER PROFESSIONALS                |            |   |
|----|------------------------------------|------------|---|
| 1  | Senior Clinical Officer            | U4 (Med-2) | 1 |
| 2  | Senior Clinical Officer (ENT)      | U4 (Med-2) | 1 |
| 3  | Medical Imaging Technologist       | U4 (Med-2) | 1 |
| 4  | Sonographer                        | U4 (Med-2) | 2 |
| 5  | Epidemiologist                     | U4 (Med-2) | 1 |
| 6  | Vector Control Officer             | U4 (Med-2) | 1 |
| 7  | Health Educator                    | U4 (SC)    | 1 |
| 8  | Nutritionist                       | U4 (Med-2) | 1 |
| 9  | Senior Ophthalmic Clinical Officer | U4 (Med-2) | 1 |
| 10 | Ophthalmic Clinical Officer        | U5 (Med-2) | 1 |
| 11 | Psychiatric Clinical Officer       | U5 (Med-2) | 1 |
| 12 | Clinical Officer                   | U5 (Med-2) | 4 |
| 13 | Orthopedic Officer                 | U5 (Med-2) | 2 |
| 14 | Health Inspector                   | U5(SC)     | 1 |
| 15 | Radiographer                       | U5 (Med-2) | 1 |
| 16 | Physiotherapy Technician           | U5(SC)     | 1 |
| 17 | Assistant Entomological Officer    | U5(SC)     | 1 |
| 18 | Health Information Assistant       | U7L        | 1 |
| 19 | Cold Chain Assistant               | U7U        | 1 |
| 20 | Health Assistant                   | U7 (Med)   | 1 |



# APPROVED STAFF ESTABLISHMENT FOR A HEALTH CENTER IV, MARCH 2024

|   |                                       |            |   |
|---|---------------------------------------|------------|---|
|   |                                       |            |   |
|   | <b>PHARMACY</b>                       |            |   |
| 1 | Pharmacist                            | U4 (Med-1) | 1 |
| 2 | Senior Dispenser                      | U4 (Med-2) | 1 |
| 3 | Dispenser                             | U5 (Med-2) | 2 |
|   |                                       |            |   |
|   | <b>LABORATORY UNIT</b>                |            |   |
| 1 | Medical Laboratory Technologist       | U4(Med-2)  | 1 |
| 2 | Cytotechnologist                      | U4(Med-2)  | 1 |
| 3 | Senior Laboratory Technician          | U4(Med-2)  | 1 |
| 4 | Laboratory Technician                 | U5(Med)    | 2 |
| 5 | Medical Laboratory Assistant          | U7(Med)    | 4 |
|   |                                       |            |   |
|   | <b>DENTAL SERVICES UNIT</b>           |            |   |
| 1 | Public Health Dental Officer          | U5 (Med-2) | 2 |
| 2 | Dental Attendant                      | U8 (Med)   | 1 |
|   |                                       |            |   |
|   | <b>NURSING UNIT</b>                   |            |   |
| 1 | Senior Nursing Officer                | U3 (Med-2) | 1 |
| 2 | Nursing Officer/Nursing               | U4 (Med-2) | 1 |
| 3 | Nursing Officer/Midwifery             | U4 (Med-2) | 1 |
| 4 | Nursing Officer/Psychiatry            | U4 (Med-2) | 1 |
| 5 | Nursing Officer/Public Health         | U4 (Med-2) | 1 |
| 6 | Nursing Officer/ Critical Care        | U4 (Med-2) | 1 |
| 7 | Assistant Nursing Officer(Nursing)    | U5 (Med-2) | 6 |
| 8 | Assistant Nursing Officer (Midwifery) | U5 (Med-2) | 6 |



**APPROVED STAFF ESTABLISHMENT FOR A HEALTH CENTER IV, MARCH 2024**

|                                         |                                              |            |            |
|-----------------------------------------|----------------------------------------------|------------|------------|
| 9                                       | Assistant Nursing Officer (Psychiatry)       | U5 (Med-2) | 2          |
| 10                                      | Assistant Nursing Officer (Pub Health Nurse) | U5 (Med-2) | 1          |
| 11                                      | Assistant Nursing Officer(Critical Care)     | U5 (Med-2) | 1          |
| 12                                      | Assistant Nursing Officer(Palliative Care)   | U5 (Med-2) | 1          |
| 13                                      | Senior Enrolled Nurse (Midwifery)            | U6 (Med)   | 3          |
| 14                                      | Senior Enrolled Nurse ( Nursing)             | U6 (Med)   | 3          |
| 15                                      | Enrolled Nurse                               | U7 (Med)   | 8          |
| 16                                      | Enrolled Nurse (Psychiatry)                  | U7 (Med)   | 2          |
| 17                                      | Enrolled Nurse (Critical Care)               | U7 (Med)   | 2          |
| 18                                      | Enrolled Midwife                             | U7 (Med)   | 8          |
| <b>GRAND TOTAL FOR HEALTH CENTRE IV</b> |                                              |            | <b>133</b> |
|                                         |                                              |            |            |



# APPROVED STAFF ESTABLISHMENT FOR A HEALTH CENTER III, MAY 2024

| S/N | JOB TITLE/POSITION                          | SALARY     | APPROVED |
|-----|---------------------------------------------|------------|----------|
|     |                                             | SCALE      | ESTAB    |
| 1   | Medical Superintendent                      | U3(Med-1)  | 1        |
| 2   | Medical Officer                             | U4 (Med-1) | 1        |
| 3   | Senior Clinical Officer                     | U4 (Med-2) | 1        |
| 4   | Nursing Officer                             | U4 (Med-2) | 1        |
| 5   | Sonographer                                 | U4 (Med-2) | 1        |
| 6   | Counsellor                                  | U5 L       | 1        |
| 7   | Clinical Officer                            | U5 (Med-2) | 2        |
| 8   | Assistant Nursing Officer (Nursing)         | U5 (Med-2) | 1        |
| 9   | Assistant Nursing Officer (Psychiatry )     | U5 (Med-2) | 1        |
| 10  | Assistant Nursing Officer (Midwifery)       | U5 (Med-2) | 1        |
| 11  | Assistant Nursing Officer (Public Health)   | U5 (Med-2) | 1        |
| 12  | Assistant Nursing Officer (Palliative Care) | U5 (Med-2) | 1        |
| 13  | Assistant Health Educator                   | U5(SC)     | 1        |
| 14  | Assistant Vector Control Officer            | U5(Med)    | 1        |
| 15  | Medical Laboratory Technician               | U5(Med)    | 1        |
| 16  | Pharmacy Technician                         | U5(Med)    | 1        |
| 17  | Health Inspector                            | U5 (SC)    | 1        |
| 18  | Sign Language Interpreter                   | U5L        | 1        |
| 19  | Enrolled Midwife                            | U7(Med)    | 8        |
| 20  | Enrolled Nurse (Psychiatry)                 | U7(Med)    | 1        |
| 21  | Enrolled Nurse (Critical Care)              | U7(Med)    | 2        |





**APPROVED STAFF ESTABLISHMENT FOR A HEALTH CENTER III, MAY 2024**

|    |                                          |          |           |
|----|------------------------------------------|----------|-----------|
| 22 | Enrolled Nurse                           | U7(Med)  | 8         |
| 23 | Medical Laboratory Assistant             | U7(Med)  | 3         |
| 24 | Hygiene Assistant                        | U7 (Med) | 3         |
| 25 | Health Assistant                         | U7U      | 4         |
| 26 | Medical Records Assistant                | U7U      | 1         |
| 27 | Health Information Assistant             | U7U      | 1         |
| 28 | Driver                                   | U8       | 1         |
| 29 | Askari                                   | U8       | 3         |
| 30 | Porter                                   | U8       | 2         |
|    | <b>GRAND TOTAL FOR HEALTH CENTRE III</b> |          | <b>56</b> |

